



Government of Nepal
Ministry of Forests and Environment
Adaptation for Smallholders in Hilly Areas (ASHA)
Project Coordination Unit (PCU)
Hattisar, Kathmandu, Nepal

Request for Expression of Interest (EOI)

(First Publication Date: July 20, 2022)

Name of Assignment: Preparation of Project Completion Report (PCR) and Endline Survey of the ASHA Project.
Name of the Donor Agency: International Fund for Agricultural Development (IFAD)

1. Government of Nepal has received a grant from the International Fund for Agricultural Development (IFAD) towards the cost of Adaptation for Smallholders in Hilly Areas (ASHA). It intends to apply a portion of this grant to eligible payments under the contract for which this invitation for Expression of Interest (EOI) is invited for National Consulting Services.
2. The Adaptation for Smallholders in Hilly Areas (ASHA) Project now invites Expression of Interest (EOI) from eligible consulting firms to provide the consulting services: **Preparation of Project Completion Report (PCR) and Endline Survey of the ASHA Project.**
3. Consultants may associate with other consultants to enhance their qualifications.
4. EOI will be assessed based on the **Qualification, Experience, and Capacity** of a consulting firm and key personnel. Based on the evaluation of EOI, only shortlisted firms will be invited to submit a technical and financial proposal through a request for proposal.
5. The interested firms must submit notarized copies of the following documents:
 - Certificate of VAT/PAN Registration,
 - Firm Registration certificate (with renewal if applicable)
 - Business License
 - Tax returns submission to evidence of the FY 2077/2078
 - Tax Clearance certificate of the Fiscal Year 2077/78 and
 - Work experience and academic certificates of key experts and work experience certificates and audit reports of the firm.
6. To be eligible for the consulting services following experience related mandatory requirements also should have fulfilled by the interested firms:
 - The lead firm must have at least seven years of experience in consulting service:
 - The Lead firm must have working experience in research/studies/assessment /survey/project design and evaluation.
7. For the procurement, the project will follow the IFAD project procurement Guidelines and Handbook.
8. Minimum score to pass the EOI is 60%
9. The EOI must be submitted in a prescribed form available at ASHA PCU or can be downloaded from the project website at www.asha.gov.np.
10. The Expression of Interest (EOI) document must be duly completed and submitted in a sealed envelope and should be marked as "EOI Application for Preparation of Project Completion Report (PCR) and Endline Survey of the ASHA Project. The Envelope should also clearly indicate the name and address of the Applicant.
11. Interested consulting firms may obtain further information and EOI documents free of cost from ASHA Project, Project Coordination Unit, Hattisar, Kathmandu during office hours on or before August 3, 2022, or visit the project website: <https://asha.gov.np>
12. Expressions of interest should be submitted manually to the Adaptation for Smallholders in Hilly Areas (ASHA) Project, Project Coordination Unit, Hattisar, Kathmandu on, or before August 4, 2022, at 12:00 (Noon.)
13. In case the last date of submitting the EOI documents falls on a holiday, the next working day will be due date, but the time will be the same as stipulated for the last submission date. Any EOI Document received after the closing time for submission of proposals shall not be considered for evaluation.
14. The PCU reserves the right to reject any of the EOIs at any stage without assigning any reason whatsoever and without incurring any liability to the affected Applicant (s). The PCU will not be responsible for any cost expenses incurred by the firms in connection with the preparation or delivery of their EOI.

For further information, please contact;

The Project Coordinator (Contact No. +977-1-4534504, email binod_devkota@ymail.com)

37/07/2022 - 20831/518