



Government of Nepal

Ministry of Forests and Environment

Adaptation for Smallholders in Hilly Area (ASHA)

**Project Coordination Unit (PCU)**

Hattisar, Kathmandu, Nepal

**Request for Expressions of Interest (EOI)**

For

**INDIVIDUAL CONSULTANTS**

(First Publication Date: July 10, 2019)

Government of Nepal has received a grant from the **International Fund for Agriculture Development (IFAD)** towards the cost of **Adaptation for Smallholders in Hilly Areas (ASHA)**. Part of the proceeds of the grant has been intended to finance eligible payments under the contract for which this Invitation for Expression of Interest (EOI) has issued.

**The Project Coordination Unit (PCU) of ASHA** is planning to engage a consulting service of Individual as "**Management Information System and Communication Specialist (MISCS)**" in accordance with the Individual Consultant Selection (ICS)-competitive method with following IFAD Project Procurement Guidelines.

**Consultant: Management Information System and Communication Specialist (MISCS)-Position 1, Surkhet based**

**Purpose of the Assignment:**

The incumbent is responsible to record, compile, analyze and interpret the information and data from Management Information system (MIS). This includes the planning and upgrading of system for analysis of data and selection of appropriate software for data analysis. Other responsibility will be as per TOR. Detail of the TOR is available in web-site of Project- [www.asha.gov.np](http://www.asha.gov.np)

**Qualifications and Experiences:**

- At least Bachelor degree or equivalent in Computer/Information Technology (IT) Engineering or related field with minimum 5 years of experience in Management Information System. Should have experience in designing database of MIS/DSS using Oracle/MS SQL Server, CPro (Census/Statistics), JAVA/PHP/.Net., or
- Master degree or equivalent in Computer/Information Technology (IT) Engineering or related field with Minimum 3 years of experience in Management Information System. Should have experience in designing database of MIS/DSS using Oracle/MS SQL Server, CPro (Census/Statistics), JAVA/PHP/.Net.

**Expected Input and Duration:**

Full time (From Sep 2019 to March 2021), based on satisfactory performance

All interested eligible individuals to provide the services are requested to submit their EOI for the above assignments by July 24, 2019 under the following general terms and conditions to the address below:

- The individual may express their interest with concisely written CV, three referees, preferably one from previous employer, copy of citizenship, copy of final academic certificate, work experience certificates, a PP size photograph and a cover letter by hand delivery or email.
- The individual should mention the expected remuneration.
- The individual should have VAT/PAN registration certificate or acceptance of VAT/PAN registration if they selected.
- Only short listed applicants (three numbers) will be notify for next selection process.
- The ASHA reserves right to accept or reject submitted Expression of Interest (EOI) without disclosing the reason what so ever.

**Submission to:**

The Project Coordinator

Project Coordination Unit (PCU), ASHA

Hattisar, Kathmandu, Contact no. +977-1-4434504

Email: [thapashila@gmail.com](mailto:thapashila@gmail.com)